Annex to Rector's Decree n. 1832/2022
Prot. N. 0315949 del 15/11/2022

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NextGenerationEU

MUR
Ministero dell'Università e della Ricerca

ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

DISCLAIMER: This document is a non-official version of the PhD Programmes – 38th cycle Call for Applications. Only the Italian version approved with Rectoral Decree shall prevail and be binding.

CALL FOR APPLICATIONS FOR THE ADMISSION TO THE PHD PROGRAMMES (38TH CYCLE) ACADEMIC YEAR 2022/2023
for further PhD positions funded by Next Generation EU - NRRP
"National Recovery and Resilience Plan" and from other sources

DEADLINE: December 14th, 2022 - 11.59 pm (CET)

Any amendment or integration to the present Call will be published on the University website

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INDEX

Art. 1 - PhD PROGRAMMES

The Call for Applications for the admission to the PhD programmes at Alma Mater Studiorum – University of Bologna (Via Zamboni 33, 40126, Bologna), 38th cycle, AY 2022/2023 - for further PhD positions detailed in the present call, is now open. The PhD programmes activated for A.Y. 2022/2023 are listed below:

RESEARCH AREAS	PHD PROGRAMMES
Biological, Geological and Agricultural Sciences	Agricultural, Environmental and Food Science and Technology
	Biotechnological, Biocomputational, Pharmaceutical and Pharmacological Sciences
	Cellular and Molecular Biology
	Earth, Life and Environmental Sciences
	Health Safety and Green System
	Innovative Technologies and Sustainable Use of fisheries and Biological Resources in the Mediterranean Sea (Fish Med-PhD)
	Sport, Health and Wellbeing
Legal, Political, Economic and Statistical Sciences	Economics
	European Law
	Law, Science and Technology
	Legal Studies
	Management
	Political and Social Sciences
	Public Governance, Management and Policy
	Sociology and Social Research
	Statistical Sciences
Engineering Studies	Aerospace Science and Technology
	Architecture and Design Cultures
	Automotive Engineering for Intelligent Mobility
	Biomedical, Electrical and System Engineering
	Civil, Chemical, Environmental and Materials Engineering
	Computer Science and Engineering
	Data Science and Computation
	Electronics, Telecommunications, and Information Technologies Engineering
	Engineering and Information Technology for Structural and Environmental Monitoring and Risk Management – EIT4SEMM
	Mechanics and Advanced Engineering Sciences (DIMSAI)
Mathematical, Physical, Chemical and Astronomical Sciences	Astrophysics
	Chemistry
	Industrial Chemistry
	Mathematics
	Nanoscience for Medicine and the Environment
	Physics
	The future of the Earth, Climate Change and Societal Challenges
Medical, Pharmaceutical and Veterinary Sciences	Biomedical and Neuromotor Sciences
	Cardio Nephro Thoracic Sciences
	General Medical and Services Sciences
	Health and Technologies
	Oncology, Hematology and Pathology
	Surgical Sciences and Innovative Technologies
	Veterinary Sciences
Humanities	Cultural and Environmental Heritage
	Cultural Heritage in the Digital Ecosystem
	Global Histories, Cultures, and Politics
	History and Archaeology. Studies on Heritage, Memory and Cultures
	Literary and Philological Cultures

	Modern Languages, Literatures, and Culture: Diversity and Inclusion
	Pedagogical Sciences
	Philosophy, Science, Cognition, and Semiotics (PSCS)
	Psychology
	Translation, Interpreting, Intercultural Studies
	Visual, Performing and Media Arts

1.1 PhD Programme Table

Additional information about doctoral positions, research topics, scholarships, specific requirements and assessment criteria are detailed in the **PhD Programme Tables**. Such Tables complement the Call for Applications and are available on the University website (select the PhD programme → "More Information" and then "PhD Programme Table").

The number of positions and scholarships may be incremented in case additional funding becomes available, notwithstanding the terms of the application process as detailed in Art. 3. Any amendment, update or integration of the Programme Table will be published on the University website, even after the Call for applications has expired. Any further PhD positions shall be integrated in the PhD Programme Table within ten days before the oral examination.

1.2 Available PhD Positions

The present Call for Applications may offer the PhD positions detailed in the table below. All the PhD positions are linked to a specific research topic, described in each PhD Programme Table.

PhD Positions with full scholarship *Funded by the EU - NextGenerationEU with funds made available by the National Recovery and Resilience Plan (NRRP), Mission 4, Component 2 "Dalla ricerca all'impresa" – with reference to the specific funding schemes:* - *Campioni Nazionali (CN)* - *Infrastrutture di Ricerca (IR)* - *Partenariati Estesi (PE)*	Such PhD Positions are related to a specific funding scheme, defined in the relevant **PhD Programme Table**, that complements the Call for Applications and is available on the University website (select the PhD programme → "More Information" and then "PhD Programme Table"). Applicants awarded with PhD scholarships funded by Next Generation EU shall fulfil **specific obligations** foreseen in the funding scheme and in the relevant regulations. The PhD positions funded by Next Generation EU – NRRP within the *Partenariati Estesi (PE)* and *Infrastrutture di Ricerca (IR)* funding schemes are available, pending final Ministerial approval. Such positions will be awarded only after the relevant funding has been officially approved.
PhD Positions with full scholarship *Funded by the University and/or other private or public bodies on specific projects*	Such PhD Positions are related to specific projects and funding schemes, defined in the relevant **PhD Programme Table**, that complements the Call for Applications and is available on the University website (select the PhD programme → "More Information" and then "PhD Programme Table"). Applicants awarded with such PhD scholarships shall fulfil **specific obligations** foreseen in the funding scheme and in the relevant regulations.
Reserved PhD Positions	The **reserved positions** (e.g. Executive PhD, Apprenticeship PhD, PhD positions reserved for applicants with a second-cycle degree awarded in a foreign country, PhD extra-quota positions) are open to applicants who fulfil specific requirements in addition to the general assessment carried out by the Admission Board. If such positions are available, the requirements are detailed in the relevant **PhD Programme Table**, that complements the Call for Applications and is available on the University website (select the PhD programme → "More Information" and then "PhD Programme Table").

PhD Positions covered by a Research Grant	Specific information about the Research Grant provided to fund the interested PhD Positions is detailed in the relevant **PhD Programme Table**, that complements the Call for Applications and is available on the [University website](#) (select the PhD programme → "More Information" and then "PhD Programme Table").
PhD Positions without Scholarship	

Art. 2 - ADMISSION REQUIREMENTS

Regardless of age and citizenship status, applicants can be admitted to the selection procedure if they have been awarded at least one of the following degrees:

a) Laurea Magistrale, Magistrale a ciclo unico or Laurea Specialistica (Italian Second-Cycle Degree);

b) Laurea di Vecchio Ordinamento (pre-1999 reform);

c) A Second-Cycle Degree awarded by academic institutions part of AFAM (Alta Formazione Artistica e Musicale);

d) A non-Italian Second-Cycle Degree awarded by an academic institution, equivalent to the above-mentioned Italian degrees (letters a, b, c).

Applicants who are yet to obtain their Second-Cycle Degree are admitted to the selection procedure on condition that they obtain their degree no later than February 28th, 2023.

PhD candidates already enrolled in a 38th cycle PhD Programme at the University of Bologna and awarded with a PhD Position with scholarship, are not allowed to apply for the present Call.

Art. 3 - HOW TO APPLY

3.1 Application

The online application must be **submitted by December 14th, 2022 at 11.59 pm (CET)**.

A €5 application fee, non refundable, is to be paid within the above-mentioned deadline.

The application must be submitted through the [Studenti Online website](#) only. For applicants using the application for the first time registration will be required. After registering applicants will receive their credentials, i.e. name.surname@studio.unibo.it. This will be the only email account (which will be activated upon registration) where they will receive all eventual communication regarding the admission procedure. Applicants must use this address to send emails to any University office. **To ensure the protection of the applicants' privacy, the University administrative offices will not be able to reply to emails sent by accounts other than name.surname@studio.unibo.it.**

Applicants who are already in possession of the said credentials must use them to apply. If the credentials have not been used for a long time, an account recovery procedure is available on the University website. We remind all applicants that who has participated even once to a selection procedure or has been enrolled in an academic programme at the University of Bologna, is already in possession of the credentials name.surname@studio.unibo.it. **A new registration with the same personal data will not be possible**. In this case, the recovery procedure of the previous credentials is required. **It is therefore advisable to apply for admission well in advance of the deadline**.

In order to submit the application, applicants shall:

1. Access [Studenti Online](#) and log in using their credentials;

2. Select "*Admission application*" and follow the online procedure. **The €5 application fee is to be paid at this stage of the admission procedure, using the PagoPA system.**

3. Fill in the first part of the application form, in order to access to the attachments upload section (applicants are allowed to access to their application several times, to complete or modify it, up to the submission);

4. Upload the required documents, as detailed in the table below, exclusively in .pdf format. **Applicants will not be able to upload any supporting document after the deadline of this call**; after providing all the required information and documents the application will show the status "*Application filled in: You can submit the application*";

5. To finalize the application, select "*Submit*". **Any application not submitted by the deadline will be rejected**. After submission, the application will show the status "*Application submitted: Your application has been successfully submitted*". **No communication will be sent to applicants about the successful submission of their application.**

3.2 Required documents

a)	**Scanned valid ID with photograph**	Both sides
b)	**Curriculum Vitae**	Applicants are invited to check in the PhD Programme Tables if a specific format is required. PhD Programme Table are available on the [University website](#) (select the PhD programme → "More Information" and then "PhD Programme Table").
c)	Documents* attesting **the completion and awarding of both first and second-cycle degrees**. The documents must include: 1. Name of the awarding institution; 2. Type of degree (in Italy *laurea specialistica/magistrale, magistrale a ciclo unico, vecchio ordinamento* or an equivalent second-cycle degree as specified in [Art. 2](#)); 3. Name of the degree programme; 4. "*Classe di laurea*" (only for degrees awarded in Italy); 5. Date in which the degree has been awarded; 6. Final mark; 7. Academic transcript of records, including the full list of the exams taken and the related marks. Please also indicate the related CFU or ECTS (if provided by the education system in which the degree has been awarded); 8. "*Media ponderata dei voti degli esami*" (weighted average, only for degrees awarded in Italy). *For applicants who are yet to obtain their second-cycle degree by the date they apply:* **Academic transcript of records**, including the full list of the exams taken and the related marks. Please also indicate the related CFU or ECTS (if provided by the education system in which the degree will be awarded). The record must include the "*media ponderata dei voti degli esami*" (weighted average, only for graduate students enrolled in Italian Universities).	Type of document for degree awarded by: 1. **Italian Public Universities:** self-certification* dated and signed attesting the completion and awarding of the degree. University of Bologna graduates can download the self-certification from [Studenti Online](#). 2. **EU/Non-EU Universities:** the certificate, the transcript of records of both the first and second-cycle degree, or the *Diploma Supplement*, if available; 3. **Italian Private Universities:** the certificate or the self-certification, including all the information as detailed on the side, or in alternative the *Diploma Supplement*, if available);

d)	**Further supporting documents**	As detailed in the PhD Programme Tables, that complement the Call for Applications and are available on the University website (select the PhD programme → "More information" then "PhD Programme Table")
e)	*For applicants who need to request an adaptation for the Admission test:* **Request of Adaptation Form and valid health documents**	For more information about special arrangements and adaptations for the admission examinations see Art. 4

*Documents in Italian and English only shall be considered as valid and shall be assessed by the Admission Board. For identity documents and degrees issued in a language different from Italian or English, an official translation is required. The translation shall be drawn up by an authorized body or by the awarding University.
** According to current legislation, the University must reject certifications issued by other Italian public administrations. Therefore, academic degrees must be attested only using self-certificates if awarded by Italian public universities.

If the PhD Programme Table foresees the possibility to submit to the evaluation one or more **reference letters**, signed by Italian or International academics and professionals in the research field, attesting the suitability of the applicant and his/her interest for the scientific research, the above-mentioned letters shall be uploaded in the relevant section, following the procedure on Studenti Online. Academics and/or professionals signing the reference letters must not be part of the Admission Board. Please, note that the above letters cannot be uploaded by applicants. When filling the online application form on Studenti Online, applicants will be only allowed to provide the email account of the requested academic/professional. The latter shall receive an email from the University of Bologna providing for the instructions for uploading. Only letters in .pdf format submitted before the expiry date and time of the Call shall be accepted.

Art. 4 - SELECTION PROCEDURE

The admission exams detailed schedule and modalities (i.e. in presence, remotely) shall be published **starting from December 1st, 2022:**
- on the University website, selecting the relevant PhD Programme > "More information", at the bottom of the page in the section "Notices";
- on Studenti Online (select "summary of the requests in progress" > "see detail" and open the .pdf file at the bottom of the page). **No personal written communication will be sent to applicants**.

Assessment methods and evaluation criteria are detailed in the PhD Programme Tables. Such Tables complement this Call for Applications and are available on the University website (select the PhD programme → "More Information", then click on "PhD Programme Table").

Examination results will be published on Studenti Online (select "*Requests in progress*" → "*see details*" and then open the .pdf files available at the bottom of the page). **The publication of such results on the website is equivalent to receiving a notification. No notification will be sent to applicants via e-mail**.

Absence without notice or failure to connect on the date/time slot defined for the examination is considered as a withdrawal from the selection process. Also, failing to provide the Admission Board with the same ID uploaded on Studenti Online is considered as a withdrawal.

Any voluntary withdrawal from the selection procedure must be communicated to the members of the Admission Board via email (the Admission Board members' emails are available on the University website, select the PhD programme → "More Information", then click on the "Admission Board" tab) copying the PhD Unit aform.udottricerca@unibo.it. Such withdrawal emails must be sent exclusively by using the account *name.surname@studio.unibo.it*, together with a valid ID scan.

4.1 How to take the admission examinations remotely

For applicants who intend to, and according to the rules laid down in each PhD programme Table, available on the University website (select the PhD programme → "More Information", then click on "PhD Programme Table")), examinations could be held remotely **via Microsoft Teams**. The link to connect to the virtual room for the examination will be available on Studenti Online, in the admission application details.

In order to take the examination, applicants shall connect to the Teams session via the above-mentioned link, using their own account (i.e. name.surname@studio.unibo.it) on the day and time scheduled, and showing their valid ID. A copy of such ID must have been attached to the admission application form as well.

Applicants are responsible for providing adequate audio and video equipment for Microsoft Teams.

In case of **technical issues** occurring before and/or during the examination:

a) **If one or more Admission Board members experience connection problems**, the examination is postponed to another date which will be notified on Studenti Online, in the admission application details.

b) **If the applicant experiences connection problems**, the Admission Board may reasonably postpone the examination to another date, in compliance with the principles of non-discrimination and equal treatment between applicants. The new date and time will be published on Studenti Online, in the admission application details.

4.2 Adaptations Requests

Applicants requiring special arrangements (hereinafter Adaptations) to participate to the examinations, should make a request before the deadline of this Call for Applications.

In order to submit an Adaptation Request, applicants must:

1) **Log in** Studenti Online and apply following the procedure detailed in Art.3.

2) Fill in the **Request of Adaptation form** available on the first page of the application procedure, then save it as .pdf and attach it to the appropriate section.

Adaptations may consist in:

a) Extra time to take the examination (30% extra time for applicants submitting documents which certify Specific Learning Disorders, Special Educational Needs, or other; 50% extra time for applicants submitting documents which prove any disability and/or handicap as stated by the Italian Law 104/92).

b) Special aids available, such as reading aid, non-scientific calculator, or other aids (the list of special aids can be found in the Request for Adaptation form on Studenti Online).

In case of any organizational need and/or mandatory regulation that cannot ensure the required adaptations to applicants, an alternative but equivalent measure will be defined as well.

3) Submit **specific documents** as detailed below:

a) Diagnosis of Specific Learning Disorders, according to the Italian Law 170/2010, issued by the National Health Service (Servizio Sanitario Nazionale) or by a private affiliated body or private professional including a document of conformity issued by the National Health Service itself. These documents must have a date of issue that does not exceed three years from the date of PhD application, or must have been issued after reaching the age of eighteen.

Due to Covid-19 emergency, documents older than three years will be considered as valid if applicants show to have requested an updated document. The University reserves to ask for the mentioned documents. Any document issued by private professionals must be complete and compliant with the 2011 Consensus Conference requirements on Specific Learning Disorders.

b) Documents issued by National Health Service professional, certifying a Special Educational Need or a difficulty that affects learning.

c) Handicap certificate according to the Italian Law 104/92.

d) Disability certificate.

e) Documentation, drawn up by a specialist, proving a disorder that may determine a physical/mental inability, even temporary, that may lead to certain specific needs during the examination.

Documents must be clear and include all the relevant information needed to understand the special needs of the applicant.

Please note: If an applicant owns both certifications according to the Italian Law 104/92 and some other medical documentation, it is strongly recommended to submit all of them.

Applicants **with disabilities or with Specific Learning Disorders, residing in foreign Countries** who need to ask for the above-mentioned adaptations, must submit an official document certifying such a disability or learning disorder issued in the Country of residence together with its official translation exclusively in Italian or English language.

University Governing Bodies in charge of assessing the mentioned documentation will verify also if the certifications issued abroad prove a condition of disability or learning disorder recognized by the Italian Law.

Please note: Before submitting the application, check that all the supporting documents listed above are properly attached.

The submitted documents will be assessed by the **Services for disabled students and students with specific learning disabilities** in order to match their compliance with the request for adaptation. In case of incomplete or unreadable documentation, any addition will be requested to applicants (via name.surname@studio.unibo.it account) and must be fulfilled compulsorily within the deadline stated in the email.

Please note that failing to submit the request or to provide any additional documentation within the deadline, will result in the rejection of the adaptation request.

The PhD Unit will inform the interested applicants (via name.surname@studio.unibo.it account) and the Admission Board about the outcome of adaptation requests.

For any further clarification concerning the procedure for requesting adaptations, please contact the Services for disabled students and students with specific learning disabilities (e-mail: abis.adattamentiammissione@unibo.it; Tel. 051 20 80740.

Art. 5 - ADMISSION BOARD

Details about the Admission Board members are available on the University website (select the PhD programme → "More Information" and then click on "Admission Board tab").

In case of scholarships financed by external institutions or reserved positions, the Admission Board may include an additional Expert Member (i.e. from the external institution) with the purpose of assessing the applicant suitability for the interested position. Any change to the Admission Boards will be communicated on University website, before the date of the oral examination.

Art. 6 - FINAL RANKING LIST

Following the indications provided in the PhD Programme Tables, each applicant can express to the Admission Board their **interest for the assignment of one or more topic-specific positions**. The Admission Board will establish if the applicants can be considered eligible for the above-mentioned positions, taking into account the preferences expressed by the applicants and considering the applicants' skills and expertise.

Reserved and topic-specific positions are awarded following the ranking order of the applicants who are eligible and/or fulfil the specific requirements regarding each position.

After the publication of the results of the last admission examination, the final ranking list will be published through a Rector Decree on the University website (select the PhD programme → "More Information" and check the "Notices" section at the bottom of the page).

The final ranking list contains the applicants who passed all the admission examinations.

According to their place in the ranking list, successful applicants will be awarded one of the positions offered by this Call and will be admitted to the PhD programme. Please note that specific rules may apply to topic-specific and reserved positions.

In case two or more applicants have the same final score, if the position is covered by a scholarship or other funding, the assessment of applicants' economic situation will be the criterion to choose the successful one. In case of positions without scholarship, the youngest applicant precedes in the ranking list.
If a successful applicant withdraws, with or without notice, from a position, or only from a funding opportunity, the following applicant in the ranking list, who is also eligible for the specific position, will be contacted. Please note that, in case of withdrawal only from the funding opportunity, the maximum number of applicants who can be contacted for replacement is set by the relevant Department.

In order to fill all the openings, **the replacement procedure will be applied for positions renounced before February 21st, 2023 at 12.00 pm (CET)**.

Art. 7 - ENROLMENT

7.1 Enrolment procedure

Successful applicants must enrol on Studenti Online before the deadline indicated in University website along with the publication of the Final Ranking list (select the PhD programme → "More information"). Successful applicants who are already enrolled in a different PhD programme need to withdraw from the previous enrolment before the start of the new programme.

In order to **enrol**, applicants shall:

1. Log in Studenti Online with their registration credentials (i.e. name.surname@studio.unibo.it);

2. Click on "Registration" and follow the procedure;

3. Print the .pdf document, which contains the forms indicated at the following point 6.c, d, e and f of the present article, fill it and sign it;

4. Click on "Fee situation - Enrolment";

5. Pay the enrolment tax online through the PagoPA system, according to the Italian Law;

6. Before the enrolment deadline, send to aform.udottricerca@unibo.it, using your email name.surname@studio.unibo.it, the following scanned documents:

   a) Valid ID or passport (both sides);

   b) Payment receipt;

   c) Enrolment Form filled and signed;

   d) Intellectual property rights and confidentiality protection on research results self-certification;

   e) Information on "*how to use your institutional e-mail boxes*";

   f) Scholarship forms (only for successful applicants with scholarship);

   g) *(for non-Italian citizens only)* Tax code issued by the Italian Revenue Agency (Agenzia delle Entrate). For applicants who does not hold a tax code at the moment of the enrolment, they can request for it once arrived to Italy and send a scanned copy of it afterwards, before the start date of the PhD Programme.

Enrolments and payments carried out in ways that differ from the ones indicated above will not be accepted.

At the moment of the enrolment, those who are **yet to obtain a second-cycle degree** (see Art. 2), after the completion of their studies and **before March 1st , 2023**, have to send to aform.udottricerca@unibo.it the following documents:

   a) Self-certification (or official certification, if the degree has been obtained either in EU or non-EU foreign countries, or if the degree has been awarded at an Italian Private University). The above-mentioned certificates must

indicate: University Name, graduation date, type of degree (in Italy *laurea specialistica/magistrale, magistrale a ciclo unico, vecchio ordinamento* or an equivalent second-cycle degree as specified in Art. 2) and final mark;

b) Scanned copy of a Valid ID with photo.

When the enrolment is complete, PhD candidates will receive an email to their *name.surname@studio.unibo.it* account with a QR code and the instructions, in order to print their **University ID card** in one of the self-service printing stations of the University.

7.2 Replacement positions enrolment

In case of replacement, eligible applicants will receive a communication to their email *name.surname@studio.unibo.it*, with the deadline for their enrolment. The latter must be carried out as indicated in paragraph 7.1.

The above-mentioned applicants must complete the enrolment process within the deadline specified in the email. Otherwise, the replacement procedure will continue, and the next eligible applicant will be contacted.

7.3 Information for applicants in need of a VISA

After the completion of the University enrolment process, the applicants who require a VISA to stay in Italy must register on the UNIVERSITALY website and carry out the "pre-enrolment" to the PhD programme, following the indicated procedure to obtain the VISA.

Moreover, on their arrival to Italy, applicants who have obtained a funded position must send to aform.udottricerca@unibo.it a scanned copy of the following documents – crucial for the PhD scholarship payment authorization:

a) Valid Permit of Stay. Those who are not in possession of this document must apply for it within 8 days from their arrival to Italy. For more information, please follow the instructions on the University website. Applicants must send the receipt issued by the Questura at the moment of the request of the Permit of Stay;

b) Italian Tax Code issued by Italian Revenue Agency (*Agenzia delle Entrate*).

7.4 Information for applicants with a non-Italian Degree

After the enrolment, within two month from the arrival to Italy, PhD candidates with a **degree issued by non-EU institutions** must provide a document attesting the validity of the qualification awarded (e. g. Diploma Supplement, Declaration of Value - Dichiarazione di Valore in loco - of the second-cycle degree issued by the Italian Diplomatic authorities located in the country in which the qualification was awarded, recognition of foreign qualifications carried out by agencies like the ones of ENIC-NARIC network). For more information, please check the University website.

The University reserves the right to request the documents attesting the validity of the awarded qualifications also for those issued in EU countries.

The suitability of non-Italian degrees is established by the University, following the legislation into force both in Italy and in the Country where the qualification has been awarded, and under the relevant international treaties or agreements dealing with the recognition of academic qualifications for access to further studies.

Applicants holding a non-Italian degree, who do not show the requested documents upon enrolment, **are enrolled under condition**. They will be **excluded from the PhD Programme** and required to refund any scholarship or funding already received, if they do not provide the required documents or if, on the basis of the evaluation carried out, the qualification provided were not to meet the admission requirements referred to in Art. 2.

7.5 Extra-quota Positions

Applicants who have passed all the admission examinations can be **admitted to extra-quota positions** if:

a) they are entitled to a scholarship awarded by **the Italian Ministry of Foreign Affairs (*Ministero degli Affari Esteri e della Cooperazione Internazionale* MAECI)**, or by the foreign authorities of the country where the applicant is born, holds citizenship, resides, or lives. Documents attesting the award of the said scholarship must be sent before the PhD programme start date. If already in possession of the documents attesting the scholarship, applicants should attach them on Studenti Online during the PhD admission application. In case the applicants enter into possession of these documents after the deadline of this Call for Applications, they must send them to

aform.udottricerca@unibo.it using their email *name.surname@studio.unibo.it* and attaching a scanned double-sided copy of a valid ID.

b) they hold a contract of Apprenticeship for PhD, not included in the positions established by this Call.

Art. 8 - TUITION FEES

PhD candidates must pay the tuition fees for the enrolment for each academic year.

The total amount of the tuition fees includes insurance premium, stamp duty and the regional tax for the right to higher education.

The amount of the tuition fees is established by the Board of Governors of the University of Bologna.

As an example, the current amount of such fees is €157.04. Such amount could vary, due to the decision of the competent bodies.

The tuition fees cannot be reimbursed under any circumstances.

Art. 9 - PHD POSITIONS AND SCHOLARSHIPS

9.1 Positions and Scholarships Assignment

The **PhD Programme Tables**, which complement the present Call for Applications, provide the number of both the **positions** and **scholarships** available for each PhD Programme.

The scholarships will be assigned by the Academic Board during the meeting aimed at planning the training and research activities of PhD candidates for the first academic year. The allocation of the PhD scholarships will be based on the ranking list and will take into account the indications of the PhD programme Tables regarding eventual reserved and topic-specific positions (see Art. 6).

PhD applicants awarded of eventual Apprenticeship PhD positions are enrolled with condition until their contract is signed. They will withdraw from their enrolment in the PhD programme if they do not sign the contract by March 1st, 2023.

PhD applicants awarded of eventual Apprenticeship for the PhD positions or positions reserved to employees of public and private Entities (on the basis of specific agreements) **will be excluded from the PhD Programme** if the employment is interrupted before the end of the legal duration of the PhD programme.

PhD applicants that **already received even a partial amount of a scholarship for the attendance of a PhD Programme** in Italy, cannot receive a PhD scholarship again.

9.2 Scholarships payment

Scholarships are **paid to PhD candidates on a monthly basis** (payment is usually processed on the 25th day of the month).

The yearly gross amount of the scholarships is €16,243.

The yearly gross amount of the scholarships awarded for the PhD Programme in "Law, Science and Technology" is €17,500. The yearly gross amount of the scholarships awarded for the PhD Programmes in "Data Science and Computation" and "Health and technology" is €19,367.

Please note that for PhD candidates with a scholarship, **the registration to the Social Security Administration (Gestione separata INPS) is mandatory**. The scholarships are subject to the payment of the **INPS social security contribution** according to the relevant legislation into force. Such a contribution is paid as follows: two-thirds paid by the University and one-third paid by the scholarship holder. PhD candidates have the related rights and safeguards.

The payment of the scholarship will be carried out after the PhD candidate has duly entered their **bank account details** (e.g. IBAN code) on Studenti Online (section "Modify contact details"). The scholarship payment can be made also on foreign bank accounts. The IBAN code will be used by the University for the payment of the scholarship (the PhD candidate must be the holder of the bank account or, as an alternative, they must be the co-holder).

The rules regarding the impossibility to combine the PhD scholarships with other funding is governed by Art. 17 of the PhD Programme Regulation of the University of Bologna.

Art. 10 - COMPATIBILITY AND INCOMPATIBILITY

Attending a PhD programme implies a full-time and exclusive commitment for PhD candidates.

More information on PhD programme attendance and the related compatibility/incompatibility rules are disciplined by the University PhD Programme Regulation.

Art. 11 - OWNERSHIP OF RESULTS AND CONFIDENTIALITY

Intellectual and industrial property rights over any result achieved by PhD candidates (e.g. including software, industrial inventions - whether patentable or not - know-how, models, data and data collections, etc.) are disciplined by the relevant National Legislation into force, the University internal regulations, and other agreements signed between the University and third parties if any.

PhD candidates are always required to communicate immediately to the PhD Programme Coordinator any accomplishment, by committing themselves not to disclose any result nor use without an explicit prior authorization from the University.

Equally, PhD candidates must sign a confidentiality agreement including any information, data, and confidential documentation that may come to their attention throughout all the activities performed at the University or on behalf of the University itself.

In any case, PhD candidates are allowed to ordinary publishing activities, consistently with their training programme expectations. Those publications will have to be programmed in a way which ensures the protection of the related research results as well.

Art. 12 – PROCESSING OF PERSONAL DATA

In accordance with art. 13 of the EU Regulation 2016/679, the processing of the personal data provided by the applicants, participating to the selection procedure, or acquired for this purpose, by the University aims to carry out only the activities of the selection procedure. Data will be managed by the people in charge of the selection procedure, including the Admission Boards, in the manner and within the limits necessary to achieve the above-mentioned purposes, which may also be communicated to third parties.

The University will keep and use the personal data and contacts provided by the PhD candidates enrolled to the University, also after the completion of the selection procedures, for operational, administrative, accounting and/or other purposes related to the management of institutional activities and legal obligations, as well as for the disclosure of any opportunities to the successful applicants (scholarships, awards, etc.).

Applicants have the right to access their personal data, to request amendments, elimination, limitation of treatment, as well as to object to the processing of the above-mentioned data by addressing their requests to privacy@unibo.it.

Those who believe that the processing of their personal data is in violation of the provisions of the Regulation mentioned above may lodge a complaint to the Authority for data processing (in Italian *Garante*) or refer to the competent court.

The data holder is Alma Mater Studiorum - University of Bologna (registered office: via Zamboni n. 33, 40126 - Bologna, Italy; e-mail: privacy@unibo.it; PEC: scriviunibo@pec.unibo.it).

The contact details of the Personal Data Protection Officer are: registered office, via Zamboni n. 33, 40126 - Bologna, Italy; e-mail: dpo@unibo.it; PEC: scriviunibo@pec.unibo.it.

For further information, please consult the information available on the University website.

Art. 13 - LEGAL FRAMEWORK CONCERNING DOCTORAL STUDIES

By applying for the admission to a PhD programme at the University of Bologna through the online procedure referred to in Art. 3, applicants tacitly agree to be subject to the rules of the present Call, the University PhD Programme Regulation and the specific obligations foreseen in the relevant funding scheme and in the relevant regulations applying to each specific PhD position.

The application of articles 6 and 7.5 of this Call, relating to scrolling generating additional positions and extra-quota positions, is subject to verification of the maximum number of positions requested for the accreditation by each PhD programme, according to Art. 5.2 of the M.D. 226/2021.

Responsible for the present administrative procedure

Daniela Taccone – AFORM – Education and PhD Administrative Division (e-mail: aform.udottricerca@unibo.it; PEC: scriviunibo@pec.unibo.it).